

User's Guide

You can use each dedicated site for the PC and the smartphone version.
Please use them according to the scene to check your statements.

1 When confirming on the PC version site https://focus-u.net/focusu/login?_mode=1



STEP
1

Please access the PC version site. Click "ログイン" button after entering your passwords provided by the person in charge in the "ログインID" and the "パスワード" box.

※Please be careful not to enter wrong information.

STEP
2

Click the "給与明細"

You can change your login ID and password at any time on "マイページ".

※The new login ID must have at least 8 characters up to 20.
The new password must have at least 6 characters up to 20.

STEP
3

期	出賃日数	休出日数	稼働日数	稼働時間	労働時間	労働時間	労働時間	労働時間	労働時間
期	20	0	0	0	0	0	0	0	0
出賃時間	13,860	2,422	25,620	842	2,550	6,000			
出賃金額	270,000	10,800	280,800	51,294	228,506				

You can check your past statements by selecting the link of the month and day. You can save and print them as data with a PDF output function.

※You can not login if you enter a wrong ID or password in the "ログインID" or the "パスワード" box. In case you forgot your login information, please contact the person in charge.



2 When checking on the smartphone version site <https://focus-u.net/sfocusu/login>

STEP 1

Please access the smartphone version site. Tap "ログイン" button after entering your passwords provided by the company that you belong to in the "ログインID" and the "パスワード" box.

※Please be careful not to enter wrong information.

STEP 2

You can check your statements of the month by selecting the link of the month and day.

令和2年3月分給与支給明細書	
キャップクラウド株式会社	
氏名 (100010) 上島 貞行 様	
	支給日 令和2年3月25日
課税支給計	270,000
非税支給計	10,800
支給合計	280,800
控除合計	51,294
差引支給額	229,506
◆動態◆	
出勤日数	20

STEP 3

You can change your login ID and password on "マイページ" displayed by tapping "マイページ" button at any time.

※The Login ID must have at least 8 characters up to 20, and the password must have at least 6 characters up to 20.

※You can not login if you enter a wrong ID or password in the "ログインID" or the "パスワード" box. In case you forgot your login information, please contact the person in charge.